

ANNEXATION PROCEDURES

1. LETTER TO CITY STATING YOU WANT TO ANNEX
2. COPY OF DEED TO YOUR PROPERTY
3. DELIVER THE ABOVE TO THE CITY – CITY WILL TAKE TO CITY ATTORNEY
4. CITY ATTORNEY WILL PREPARE THE NOTICE THAT WILL BE PUBLISHED (YOUR EXPENSE)
5. CITY COUNCIL WILL APPROVE THE PUBLICATION OF THE NOTICE WHICH WILL STATE THE DATE AND TIME OF THE 1ST PUBLIC HEARING WHICH WILL BE AT CITY HALL ON THE NEXT COUNCIL MEETING
6. CITY COUNCIL WILL APPROVE THE PUBLICATION OF THE NOTICE WHICH WILL STATE THE DATE AND TIME OF THE 2ND PUBLIC HEARING WHICH WILL BE ON THE PROPERTY TO BE ANNEXED
7. ANNEXATION WILL BE APPROVED OR DENIED AT THE COUNCIL MEETING AFTER THE 2ND PUBLIC HEARING